**ESCALANTE CITY PLANNING AND ZONING**

**JANUARY 9, 2024**

**REGULAR MEETING/ELECTRONIC MEETING - 6:00 P.M.**

**WORK MEETING – 6:00 P.M.**

**ESCALANTE CITY COUNCIL CHAMBERS - 56 N. 100 W.**

Chair Pro-Temp Woolsey called the regular meeting to order at 6:00 p.m. in the Escalante City Council Chambers.

Present at said regular meeting were Chair Pro-Temp Woolsey, Commissioners Terry Olsen, Shane Meisenbach, Kristal Gurr, Hayden Taylor, Paula Shakespear, Marlene Stowe and

City Recorder Stephanie Steed.

There was no one else present.

**ADOPTION OF THE AGENDA**

**Commissioner Meisenbach moved to adopt the agenda as written. Commissioner Shakespear seconded the motion. Motion carried with Commissioners Gurr, Shakespear, Taylor, Olsen and Meisenbach voting aye.**

**APPROVAL OF MINUTES**

**MINUTES OF THE OCTOBER 10, 2023 MEETING**

**Commissioner Olsen moved to approve the minutes of the October 10, 2023 meeting as written. Commissioner Meisenbach seconded the motion. Motion carried with Commissioners Gurr, Meisenbach, Taylor, Shakespear and Olsen voting aye.**

**MINUTES OF THE NOVEMBER 14, 2023 MEETING**

**Commissioner Gurr moved to approve the minutes of the November 14, 2023 meeting as written. Commissioner Taylor seconded the motion. Motion carried with Commissioners Taylor, Shakespear, Gurr, Olsen and Meisenbach voting aye.**

**SCHEDULED ITEMS**

**APPOINT PLANNING AND ZONING CHAIR FOR 2024**

**Commissioner Gurr moved to appoint Tara Woolsey for the 2024 Chair. Commissioner Shakespear seconded the motion. Motion carried with Commissioners Olsen, Gurr, Meisenbach, Shakespear and Taylor voting aye.**

**APPOINT PLANNING AND ZONING CHAR PRO-TEMP FOR 2024**

**Commissioner Olsen moved to appoint Paula Shakespear for the 2024 Chair Pro-Temp. Commissioner Gurr seconded the motion. Motion carried with Commissioners Taylor, Meisenbach, Shakespear, Olsen and Gurr voting aye.**

**CREATIVE SIGNS ANDREA DIAMOND – BUSINESS SIGN ON BUILDING AND POLE SIGN -100 S. 300 E. – R/C**

The commission reviewed this project. Chair Woolsey said the front sign is eighty square feet and the pole sign is fifty square feet. The signs were discussed and the flat wall sign is considered one of the signs. Commissioner Meisenbach read the definitions of a sign (attached). This item was discussed at length and the commission would like Ms. Diamond to reduce the free-standing sign by ten square feet to meet the requirements of the Ordinances. **Commissioner Gurr moved to table this item and contact Ms. Diamond about the size of the signs. Commissioner Shakespear seconded the motion. Motion carried with Commissioners Gurr, Woolsey, Olsen, Meisenbach and Shakespear voting aye.**

**Commissioner Olsen moved to adjourn the meeting at 6:22 p.m.**

**Commissioner Taylor seconded the motion. Motion carried all in favor.**

Chair Woolsey called the work meeting to order at 6:22 p.m. in the Escalante City Council Chambers.

Present at said meeting were Chair Woolsey, Commissioners Meisenbach, Olsen, Shakespear, Gurr, Taylor, Stowe and City Recorder Steed.

There was no one else present.

 The work meeting was to work on the Ordinances and the General Plan.

The work meeting adjourned at 6:56 p.m.

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Stephanie Steed, MMC

City Recorder

Date minutes approved: 1/23/2024