

**ESCALANTE CITY COUNCIL MEETING  
MARCH 5, 2024  
REGULAR MEETING/ELECTRONIC MEETING – 6:00 P.M.  
ESCALANTE CITY COUNCIL CHAMBERS - 56 NORTH 100 WEST**

Mayor Melani Torgersen called the meeting to order at 6:00 p.m. in the Escalante City Council Chambers.

Present at said meeting were Mayor Torgersen, Council members Blaine Porter, Sally Orme, Lenza Wilson, Marlene Stowe, City Attorney Barry Huntington and City Recorder Stephanie Steed. Council member Chad Lyman arrived at 6:02 p.m.

Also present were Bill Weppner, Margie Weppner, Fred Spencer, Lawrence Barnes, McKenna Cook, Stanley Stowe, Terence Tontlewicz, Howard Hutchison, Julie Brugger, Sandy Esque, Andy Ferrigno, Victory Crawford and Natalie Cook.

Mayor Torgersen led the Pledge of Allegiance.

**ADOPTION OF THE AGENDA**

**Council member Orme moved to adopt the agenda as written. Council member Wilson seconded the motion. Motion carried with Council members Stowe, Wilson, Orme and Porter voting aye.**

**APPROVAL OF THE MINUTES OF FEBRUARY 22, 2024 MEETING**

**Council member Stowe moved to approve the minutes of the February 22, 2024 meeting as written. Council member Porter seconded the motion. Motion carried with Council members Wilson, Orme, Stowe and Porter voting aye.**

**PUBLIC COMMENTS**

There were no public comments at this time.

**PLANNING AND ZONING ITEMS**

**PLANNING AND ZONING UPDATES**

**MCKENNA COOK – RESIDENTIAL HOME – 250 S 350 E – RR-1-20**

Council member Lyman arrived at this time. Council member Stowe explained this project. Council member Stowe said this project meets all requirements and Planning and Zoning has recommended it for approval. Council member Lyman said the road to this property is a city road that will need to be brought up to grade. Council member Lyman said he will contact City Employee Daryl Griffin and Jay Brooks with the County about helping bring the road up to grade. **Council member Stowe moved to approve the Municipal Project Approval Form for Ms. Cook. Council member Porter seconded the motion. Motion carried with Council members Wilson, Lyman, Porter, Orme and Stowe voting aye.**

**SCHEDULED ITEMS**

**MCKENNA COOK – WATER METER FOR RESIDENTIAL HOME - 250 S 350 E**

City Recorder Steed explained this water meter is for Ms. Cooks home that was approved.

Council member Porter said if the water line has to be installed more than one hundred feet Ms. Cook will have to pay for the additional footage. **Council member Porter moved to approve a new water connection for Ms. Cook at 250 S 350 E. and she will have to start building her home within a year or the City will take the water meter back and the fees will not be refunded. Council member Lyman seconded the motion. Motion carried with Council members Lyman, Stowe, Porter, Orme and Wilson voting aye.**

#### **MCKENNA COOK – SEWER CONNECTION FOR RESIDENTIAL HOME- 250 S 350 E**

Council member Porter said if the main sewer line is more than three hundred feet from Ms. Cooks property, she would be better off putting in a septic tank. Council member Wilson said the expense of running a sewer line to the property would pay for a large portion of a septic system. This item was discussed at length. **Council member Wilson moved to approve a new sewer connection for Ms. Cook located at 250 S. 350 E. if it is feasible, if not Ms. Cook will have to put in a septic system. Council member Porter seconded the motion. Motion carried with Council members Wilson, Orme, Porter, Lyman and Stowe voting aye.**

#### **CITY FEE SCHEDULE**

City Recorder Steed said the Council should look at the City Fee Schedule yearly. City Recorder Steed said she would like to look at changing some of the fees. The Fees were discussed at length. Zoning Application changed to \$200.00, Business Licenses Application fee \$45.00, add the Dumpster Violations to the fee schedule, take out the annual 4% increase on the water rates, add the False Fire Alarms fees to the schedule, update the Subdivision fees to match the Ordinance, add a \$25.00 fee for NSF return on EFT's, change the NSF for returned check fee based on the bank fees plus \$10.00 administrative fee. **Council member Wilson moved to change the City Fee Schedule as discussed above. Council member Orme seconded the motion. Motion carried with Council members Porter, Lyman, Wilson, Stowe and Orme voting aye.**

#### **CITY HOLIDAYS**

Mayor Torgersen said it has been discussed to add Juneteenth to our City Holidays. Council member Wilson asked about the day after Christmas. Council member Porter said he is in favor of the day after Christmas if it falls on a weekday. **Council member Porter moved to add Juneteenth and the day after Christmas if it falls on a weekday to the City Holidays. Council member Lyman seconded the motion. Motion carried with Council members Stowe, Porter, Lyman, Orme and Wilson voting aye.**

#### **DEPARTMENT REPORTS**

##### **ADMINISTRATIVE**

City Recorder Steed said the Budget and Financial Reports are available for review.

City Recorder Steed said Richard White will be on the March 19, 2024 agenda to review the Flood Study Project he is working on.

#### **PUBLIC WORKS DEPARTMENT**

The Public Works Department was not present at said meeting.

**FIRE DEPARTMENT**

**BILL WEPPNER**

Mr. Weppner said the Fire Department has not had any incidents since the last Council meeting.

Mr. Weppner said the FEMA Grant has been submitted and thanked City Treasurer Nancy Porter and City Recorder Stephanie Steed for all their help. Mr. Weppner said the FEMA Grant application is \$15,000.00 for fire hoses and \$74,000.00 for Turnouts. Mr. Weppner said the City should hear if we receive the grant by April 30, 2024.

Mr. Weppner said the new radios the Fire Department ordered are here and they are training on them.

Mr. Weppner said the AED is here and they will be training on it next week.

**COUNCIL REPORTS**

**MAYOR MELANI TORGERSEN**

Mayor Torgersen had nothing to report at this time.

**COUNCIL MEMBER CHAD LYMAN**

Council member Lyman said he is concerned about a sign that is on the City right-of-way and potholes around town.

**COUNCIL MEMBER LENZA WILSON**

Council member Wilson explained the engineer and contractors are doing preconstruction work on the Airport Runway Project.

Council member Wilson said he has replaced lights at the pavilion, sidewalk lights and the road shed. Council member Wilson said he needs to replace the lights for the City Office entrance and the old Community Center.

**COUNCIL MEMBER BLAINE PORTER**

Council member Porter had nothing to report at this time.

**COUNCIL MEMBER MARLENE STOWE**

Council member Stowe had nothing to report at this time.

**COUNCIL MEMBER SALLY ORME**

Council member Orme said she is working with Council member Wilson on a grease trap ordinance.

**UNPAID BILLS**

Council member Wilson stated a conflict of interest due to having invoices on the unpaid bills list. **Council member Stowe moved to pay the unpaid bills. Council member Lyman seconded the motion. Motion carried with Council members Stowe, Orme, Lyman and Porter voting aye. Council member Wilson abstained.**

**EXECUTIVE SESSION**

There was no executive session needed at this time.

**Council member Stowe moved to adjourn the meeting at 6:30 p.m.**

**Council member Orme seconded the motion. Motion carried with all in favor.**

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Stephanie Steed, MMC  
City Recorder

Date minutes approved:03/19/2024.