**ESCALANTE CEMETERY MAINTENANCE DISTRICT**

**NOVEMBER 6, 2023**

**REGULAR MEETING - 6:00 P.M.**

**ESCALANTE CITY COUNCIL CHAMBERS - 56 NORTH 100 WEST**

Board Chair Melani Torgersen called the meeting to order at 6:00 p.m. in the Escalante City Council Chambers.

Present at said meeting were Board Chair Torgersen, Board members Gene Quilter, Terry Olsen, Jay Brooks and City Recorder Stephanie Steed. Board member Lisa Young arrived at 6:06 p.m.

City Treasurer Nancy Porter was excused.

No one else was present.

Board Chair Torgersen led the Pledge of Allegiance.

**ADOPTION OF THE AGENDA**

**Board member Quilter moved to adopt the agenda as written. Board member Olsen seconded the motion. Motion carried with Board members Quilter, Olsen and Torgersen voting aye. Board member Brooks abstained.**

**APPROVAL OF THE MINUTES OF JUNE 26 MEETING**

**Board member Olsen moved to approve the minutes of the June 26, 2023 meeting as written. Board member Quilter seconded the motion. Motion carried with Board members Olsen, Brooks and Quilter voting aye.**

**SCHEDULED ITEMS**

**BACKUP PERSON TO DIG GRAVES**

Board Chair Torgersen asked if we need a backup person for digging graves. This item was discussed at length and Board member Brooks will talk to Ryan Brooks, Klint Torgersen and Justin Porter about training and being a backup person to dig the graves.

Board member Young arrived at this time.

**DISCUSS EQUIPMENT**

Board Chair Torgersen said the Orange Truck and the John Deer mover at the Cemetery are not running. Board member Olsen said the John Deer Mower will start but will not move. Board Member Brooks said the tractor is new. The equipment was discussed at length. **Board member Quilter moved to surplus the old orange truck and John Deer Mower. Board member Olsen seconded the motion. Motion carried with Board members Quilter, Olsen, Brooks and Young voting aye.**

**RESOLUTION 2023-01 ADOPTING FINAL TAX RATES**

City Recorder Steed explained Resolution 2023-01. **Board member Brooks moved to adopt Resolution 2023-01. Board member Young seconded the motion. Motion carried with Board members Brooks, Olsen, Quilter and Young voting aye.**

**TENTATIVE 2024 BUDGET**

City Recorder Steed explained the 2024 Tentative Budget. **Board member Brooks moved to adopt the 2024 tentative Budget. Board member Young seconded the motion. Motion carried with Board members Young, Brooks, Olsen and Quilter voting aye.**

**BOARD REPORTS**

**BOARD CHAIR TORGERSEN**

Board Chair Torgersen had nothing to report at this time.

**BOARD MEMBER OLSEN**

Board member Olsen had nothing to report at this time.

**BOARD MEMBER BROOKS**

Board member Brooks had nothing to report at this time.

**BOARD MEMBER QUILTER**

Board member Quilter had nothing to report at this time.

**BOARD MEMBER YOUNG**

Board member Young had nothing to report at this time.

**Board member Olsen made a motion to adjourn the meeting at 6:28 p.m.**

**Board member Brooks seconded the motion. Motion carried all in favor.**

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City Recorder

Date minutes approved: 12/4/2023