



Escalante City

Garfield County, Utah

Cemetery

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Preface

Pursuant to Utah Code Annotated Section 8-6-2 the Escalante Cemetery Maintenance District Board proposes the following By-Laws and Policy and Procedures for the Escalante Cemetery, located in Garfield County, State of Utah.

By-Laws/Policies And Procedures

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(1) Prices and other charges for services shall be as follows: Garfield County property owner's plots are \$50.00 plus a \$30 fee for a plot marker. Opening and closing of caskets during a weekday are \$200.00 and during the weekend are \$300.00. The opening and closing of cremations are \$75.00 during a weekday and \$125.00 during a weekend. Non-resident/non-property owners of Garfield County plots are \$500.00 each plus a \$30 fee for a plot marker. Opening and closing of caskets during a weekday are \$200.00 and during the weekend are \$300.00. The opening and closing of cremations are \$150.00 during a weekday and \$200.00 during a weekend. Up to two (2) cremations may be placed on one burial plot and only one (1) casket per plot is allowed. Only one headstone per plot is allowed. When plots have been purchased and the purchaser desires to donate the plot to an immediate family member, they may do so by writing a formal letter to the Escalante Cemetery Maintenance Board informing them of the desired transfer. If approved, the Board Chair will contact the family and let them know of the approval or denial. Costs will be assessed as outlined above.

A- Immediate Family Member refers to a person's parents, siblings, spouse, child by blood, adoption or marriage, grandparents and grandchildren.

(2) The sale of burial rights shall be as follows: Persons wishing to purchase a plot shall contact a Cemetery Maintenance District member or staff. They may pick an available plot and receive a receipt once purchased.

(3) The regulation of headstones shall be as follows: Only one marker per plot may be placed on the plot. No foot markers are allowed. Once new plots are purchased in the newer five-acre land, flat markers will only be allowed. Any headstone or grave marker other than the traditional granite supplied by a monument company or small metal marker furnished by a mortuary will be allowed only upon approval of the Cemetery Maintenance District Board. All non-approved markers will be removed.

(4) The care of headstones shall be as follows: Headstones should have a base. If the bases sink into the ground, the ground crew shall raise the headstone.

(5) The regulation of flowers, shrubs, or other foliage placed or planted on an individual

burial site shall be as follows: Items attached to the headstone of base will not be removed. Artificial flowers and grave decorations are permitted on any location from November 1st to March 31st and during the Memorial Day holidays, Friday until Wednesday. After Wednesday, any not attached items will be removed.

(6) The record keeping system, including expenditures and expenses, including a secure backup of those records, and map of the burial plot shall be as follows: Escalante City will maintain the books and will compile maps of the existing burials and available plots.

(7) The Board of the District shall be comprised of the following number of members: 5 members shall comprise the Board which shall include a City Council member or serving mayor and a City Employee. Mayors or City Council members and City Employees shall serve a term of two (2) years. Other members shall serve 2 or 4 year terms. Terms may be renewed as needed. Names will be presented to the County Commission for ratification.

Fees

Prices and other charges for services shall be as follows: Garfield County property owner's plots are \$50.00 plus a \$30 fee for a plot marker. Opening and closing of caskets during a weekday are \$200.00 and during the weekend are \$300.00. The opening and closing of cremations are \$75.00 during a weekday and \$125.00 during a weekend. Non-resident/non-property owners of Garfield County plots are \$500.00 each, plus a \$30 fee for a plot marker. Opening and closing of caskets during a weekday are \$200.00 and during the weekend are \$300.00. The opening and closing of cremations are \$150.00 during a weekday and \$200.00 during a weekend. Up to two (2) cremations may be placed on one burial plot and only one (1) casket per plot is allowed. Only one headstone per plot is allowed. When plots have been purchased and the purchaser desires to donate the plot to an immediate family member, they may do so by writing a formal letter to the Escalante Cemetery Maintenance Board informing them of the desired transfer. If approved, the Board Chair will contact the family and let them know of the approval or denial. Costs will be assessed as outlined above.

- A. Immediate Family Member refers to a person's parents, siblings, spouse, child, blood, adoption or marriage, grandparents and grandchildren.
- B. The sale of burial rights shall be as follows: Persons wishing to purchase a plot shall contact a Cemetery Maintenance District member or staff. They may pick an available plot and receive a receipt once purchased.

Headstone Regulations And Care

1. The regulation of headstones shall be as follows: Only one marker per plot may be placed on the plot. No foot markers are allowed. Once new plots are purchased in the newer five-acre land, flat markers will only be allowed. Any headstone or grave marker other than the traditional granite supplied by a monument company or small metal marker furnished by a mortuary will be allowed only upon approval of the Cemetery Maintenance District Board. All non-approved markers will be removed.
2. The care of headstones shall be as follows: Headstones should have a base. If the bases sink into the ground, the ground crew shall raise the headstone.
3. The regulation of flowers, shrubs, or other foliage placed or planted on an individual burial site shall be as follows: Items attached to the headstone or base will not be removed. Artificial flowers and grave decorations are permitted on any location from November 1st to March 31st and during the Memorial Day holidays, Friday until Wednesday. After Wednesday, any not attached items will be removed.

Record Keeping

The record keeping system, including expenditures and expenses, including a secure backup of those records, and map of the burial plot shall be as follows: Escalante City will maintain the books and will compile maps of the existing burials and available plots.

District Board

1. The Board of the District shall be comprised of the following number of members: 5 members shall comprise the Board which shall include a City Council member or serving mayor and a City Employee. Mayors or City Council members and City Employees shall serve a term of two (2) years. Other members shall serve 2 or 4 year terms. Terms may be renewed as needed. Names will be presented to the County Commission for ratification.
2. The Escalante City cemetery Maintenance District shall elect a Chair and Chair Pro-Temp from among it's members. whose terms shall be for one (1) year, commencing the first meeting in January. The Escalante City Cemetery Maintenance District Board Chair or Chair Pro-Temp shall vote in the case of a tie.

HISTORY

Amended by Ord. [CMD 2022-2](#) on 3/17/2022

Meetings

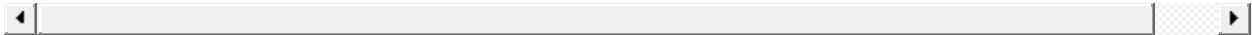
1. Regular Meetings: the District Board shall hold quarterly meetings, which shall be held on

the first Monday of every third month at the Escalante City Council Chambers, which meetings shall begin promptly at six o'clock (6:00) P.M.

2. Special Meetings: If at any time the business of the District Board requires a special meeting of the Escalante Cemetery Maintenance District, such meeting may be ordered by the Board Chair or any two (2) members of the District Board. The order shall provide at least three (3) hours' notice of the special meeting and notice thereof shall be served by the Board Secretary to each member who did not sign the order by delivering the notice personally or by leaving it at the member's usual place of abode.
3. Open Meetings: Every meeting is open to the public, unless closed pursuant to Utah Code 52-4-204 and 52-4-205.
4. A quorum shall consist of three (3) members and the Board Chair or Board Chair Pro-Temp. Evidence shall not be presented unless a quorum is present.
5. Minimum Vote Required: The minimum number of votes required to take any action by the District Board, unless otherwise prescribed by law, shall be a majority of the members of the quorum, but shall never be less than three (3).

HISTORY

Adopted by Ord. [CMD 2022-2](#) on 3/17/2022



Fee Schedule

Garfield County Property Owners

- Plot \$50
- Open/Close (Weekday) \$200
- Open/Close (Saturday) \$300
- Cremation (Weekday) \$75
- Cremation (Saturday) \$125
- Plot Marker \$30

Non-Resident/Non-Property Owners of Garfield County

- Plot \$500
- Open/Close (Weekday) \$200
- Open/Close (Saturday) \$300
- Cremation (Weekday) \$150
- Cremation (Saturday) \$200
- Plot Marker \$30

HISTORY

Amended by Ord. [CMD 2022-1](#) on 3/17/2022